Western Stevedoring

<u>**System Administrator**</u>

Western Stevedoring is a diversified marine logistics service provider headquartered in North Vancouver with subsidiary companies in the Lower Mainland, on Vancouver Island and in Prince Rupert, BC. Our organization's success relies on our team of experienced and knowledgeable employees who embody the core values that have shaped our company's culture for more than seven decades.

We are seeking an energetic Level 1 to 2 System Administrator in the delivery of IT services and user support for our teams throughout our operations. This full-time position is based in North Vancouver at our Head Office and has a high degree of interaction with both our IT Team and all employees throughout the company.

Position Summary

The successful candidate works well with others and thrives in a collaborative environment. Knowledge sharing with team members and documentation are second nature to you. You are innovative, results-oriented, and take pride in service excellence and helping others use technology effectively.

The System Administrator is responsible for providing user support as well as administer a broad range of IT platforms and services including:
-   Windows client workstations and iOS/Android mobile devices
-   Desktop application support such as Microsoft 365 (Excel, Word, Outlook, PowerPoint, Teams, OneDrive, OneNote)
-   On-premise Windows Server, AD and Exchange Server, user account/permission and Group Policy administration in a virtualized environment
-   Microsoft 365 and Exchange hybrid cloud administration
-   network infrastructure support and troubleshooting including LAN, WAN, SAN, and Wi-Fi
-   Deploy and administer our on-line Cyber Security Awareness Training program
-   Develop and implement user training programs to maximize value of IT investments
-   Maintain user documentation and contribute to the knowledge base
-   Manage IT Asset tracking
-   Monitor and respond to Service Tickets promptly
-   Configure and monitor network security and anti-malware systems and respond to security alerts
-   Manage VMWare vSphere/ESX and SAN infrastructure
-   Monitor and maintain on-premise and cloud backup and disaster recovery systems

Qualifications
- Diploma in an IT-related field or combination of experience and education
- Administration and user support of client Windows operating systems/hardware and iOS/Android devices
- Administration of Windows Server operating systems/hardware, AD and Exchange on-premise and cloud infrastructure
- Proficiency with core Microsoft 365 applications
- Solid understanding of network protocols (e.g. DNS/DHCP), switch, router, firewall and Wi-Fi administration
- VMWare vSphere administration
- Fluent spoken and written English skills

Experience in the following would be an asset:
- SonicWall firewall administration
- Administration of SAN and NAS storage arrays such as Nimble Storage
- Cisco or HP Aruba switch, wireless controller and AP administration
- SQL Server administration
- SharePoint administration
- Network monitoring tools
- Veeam backup administration
- Linux/Unix operating systems

A valid driver's license is required for occasional travel to subsidiary offices.

Benefits of working at Western Stevedoring
- A generous total compensation package which includes salary, bonus program, company funded defined benefit pension plan, life insurance, extended health & dental benefits
- Access to professional development opportunities and funding for career development.
- On-site fitness facility and free parking
- Additional wellness and Employee Assistance programs
- Working for a stable, successful organization that is a significant player in West Coast port operations

If you are looking to broaden your horizon and are committed to making a difference, we'd like to meet you. Please forward your resume to hr@westeve.com. To learn more about our operations and company culture, please view our website at www.westeve.com.

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Western Stevedoring is an equal opportunity employer.