



Health & Safety, Quality & Environment Administrator

Western Stevedoring is an industry leader in stevedoring and terminal operations with branch offices and subsidiary companies in the Lower Mainland and on Vancouver Island.

Western has a great opportunity for the right candidate to join our Health & Safety, Quality & Environment (HSQE) Team, especially if you are passionate about embedding worker safety and performance improvements into Company culture while supporting our operations.

Western is interested in hiring an individual who thrives in a dynamic environment and enjoys expanding their knowledge of terminal and stevedoring operations. This position will focus on claims management support and HSQE administration. Opportunities to expand the role may include having an operations field presence at our terminals.

Key duties include:

- WorkSafeBC Claims Management and Support
- Health & Safety, Quality & Environment Administration
- Support HSQE audits & inspections

Skills & Qualifications:

- Advance MS Office skills including Word, Excel, PowerPoint, and Access
- Experience working with a diverse workforce
- Excellent time management and problem-solving skills
- Experience working in union environments is considered an asset

Perks of the Job:

- You will be joining a team of skilled professionals and working in an environment where you will learn every day
- We offer a generous total compensation program that includes salary, bonus program, company pension plan, life insurance and a full suite of health and dental benefits
- Access to professional development opportunities.
- On-site fitness facility and free parking
- Working for a stable, successful organization that is a significant player in West Coast port operations

Students or recent graduates of OH&S or safety designation programs and those with prior WorkSafeBC claims management experience are encouraged to apply.

To apply, please send your cover letter and resume to hr@westeve.com. To learn more about our operations and company culture, please view our website at www.westeve.com.